

**MINUTES OF TYDD ST MARY PARISH COUNCIL MEETING**  
**HELD ON THE ZOOM VIRTUAL PLATFORM ON 4<sup>th</sup> MARCH 2021 at 7.35pm**

Presiding over the meeting, Cllr Magnus

In Attendance:

Cllr Jackson-Parker, Cllr Bowser, Cllr Gangel, Cllr Evans, Cllr Harron, Cllr Markillie, District Cllrs Wilkinson and Tyrrell, County Cllr Coupland and Mrs Jane Ripley, Clerk.

TSM = Tydd St Mary TG = Tydd Gote PFC = Playing Field Committee

1. **44.21 APOLOGIES FOR ABSENCE** - with reasons  
None
2. **45.21 DECLARATIONS OF INTEREST** - to receive Declarations of Interest in accordance with the Localism Act 2011 and to consider any applications for dispensation.  
None
3. **46.21 SIGNING OF THE MINUTES**  
Notes from the meeting on February 4th 2021 were taken as read and signed by the Chairman of the meeting.
4. **47.21 TO RESOLVE ON CO-OPTION TO COUNCIL**  
Council is still waiting for clarification from SHDC on behalf of the applicant prior to submission.
5. **48.21 APPOINTMENT OF PARISH CLERK**  
Cllr Magnus informed Council that following the interviews of candidate on February 10<sup>th</sup>, the panel, using their delegated powers as per minute 43.21a. had appointed.  
Mrs J Ripley to the Role of Parish Clerk/RFO.
6. **49.21 TO CONSIDER ITEMS FOR & FROM OUTSIDE AGENCIES/PARISH COUNCIL REPRESENTATIVE AND RESOLVE**
  - a. To appoint representatives to the Medleys Charity.  
Following a discussion Cllr Markillie was delegated powers to approach both the school and Allotment holders for candidates and report back to the Clerk.  
Cllr Wilkinson informed Council of a scheme instigated by himself and Cllr Tyrell:  
You may have seen in the press and on Social Media groups being set up called Wombles.  
There are several groups across the district and we now have one in Long Sutton, they target areas where rubbish is a concern and meet within current Covid guidelines to clear it up.  
We have funded this group providing Hi Vis clothing, litter pickers and bags. We have also provided information to allow them to complete risk assessments and have taken out insurance for them for their first year.  
If there are people in Tydd St May/Tydd Gote who wish to start a group, they can be covered under the same policy. We will provide the litter pickerel bags and Hi Vis clothing.
7. **50.21 TO CONSIDER PLANNING MATTERS AND RESOLVE ACCORDINGLY**

Applications:  
H21-0151-21 Mr & Mrs Barnacle, 2 Willow Close TSM  
To construct a conservatory  
*Council supported this application.*  
Approval by South Holland District Council:  
Refusals by South Holland District Council: None

**8. 51.21 CLERKS REPORT**

All Correspondence from the February meeting has been dealt with and replied to.  
The Defibrillator is now installed at Tydd Gote.  
The Grange Wind Farm Grant of £2500.00 towards the ne Speed sign (SID) should be paid to Council in the next few weeks.

The Grant forms from District Cllr Wilkinson & Tyrell towards the SID will hopefully also be available in the next few weeks.

Councils' insurance company Came and Co have confirmed that Councilors are covered under Councils insurance for placing and moving speed signs as long as due care and attention is used. Highways have also confirmed that it is acceptable for LRSP signs to be put up by Council or volunteers.

District Cllr Tennant was approached for a grant towards providing the Parish with a second garden waste collection later in the year but unfortunately, he was not forthcoming.

Community speed watch are not operating or training at present, but once COVID-19 restrictions are lifted they will recommence. Council will also need to purchase the relevant materials such as speed gun, signage and visibility jackets. This will be advertised on Notice boards, web site an Parish FB page to get volunteers.

HMRC Pay Roll tool are now loaded onto the Council Laptop for the new financial year.

**9. 52.21 TO RESOLVE ON THE USE OF BACS/ELECTRONIC PAYMENTS**

Council RESOLVED to use BACS/ Electronic banking with Unity Trust Bank

**10. 53.21 TO CONSIDER FINANCIAL MATTERS AND RESOLVE ACCORDINGLY**

- a. Sec137 payments: None
- b. Accounts for payment

Date	Payee	BACS	Item	Chq No	Net	VAT	Gross
16/2/21	Unity Bank		Add to Account	<b>101497</b>	£5000.00		£5000.00
4/3/21	FLP	T1	Parts		£14.50	£2.90	£17.40
4/3/21	Mrs J Ripley	T2	Administration		£1087.72		£1087.72

It was proposed, seconded, and RESOLVED to make payments as put before Council.

c. Money in = Nil

d. Update Councils Banking

Council have now increased the funds in the new bank and will switch to using this account as of now. Cllr Magnus (using delegated powers as per minute 30.21d. will close the Barclay account shortly and have the remaining funds transfer the Unity account.

**11. 54.21 TO CONSIDER CORRESPONDENCE AND RESOLVE ACCORDINGLY**

- a. LALC – News (circulated)
- b. Police and Crime commissioner – Policing: How it works - website
- c. Came & Co – Reply to Councils queries (item – 15)
- d. Allotment Tenant – Reply to Councils correspondence x 2 (item – 12c)
- e. LCC – Household waste and recycling – Circulated and on website.
- f. Police Crime Commissioner Office – reply to Clerk's email re Speeding (Circulated)
- g. Complaint – request for internal review – Closed session
- h. FOI request – Closed session
- i. Parishioner complaint regarding trees in dyke at Glebe field – Clerk to reply.

- j. Unity Trust Bank - Statement
12. **55.21 TO CONSIDER PARISH COUNCIL RESPONSIBILITIES AND RESOLVE ACCORDINGLY**
- a. Play Area-TSM  
Cllr Gangel reported the rubber gate bumper has been fitted He will wash down equipment when weather warms up.  
Play Area – TG  
Cllr Harron reported all was in order.
- b. Allotments – deferred to closed session.  
In closed session rents and agreements were discussed, Clerk to contact tenants.
- d. Any Other area -The defibrillator installed at TG will be checked weekly by the Church caretaker.
13. **56.21 TO RESOLVE ON REPLIES TO CONSULTATIONS**  
None
14. **57.21 TO REVIEW COUNCIL WEB SITE**  
Council RESOLVED that each Councilor supply the Clerk with an up-to-date picture and short resume of themselves for the web site.
15. **58.21 TO RESOLVE ON PLACEMENT OF PASSIVE SPEED SIGNS**  
Councils' insurance company Came and Co have confirmed that Councilors are covered under Councils insurance for placing and moving speed signs as long as due care and attention is used. Highways have also confirmed that it is acceptable for LRSP signs to be put up by Council or volunteers. Signs have been placed in TG and will be sited in TSM in next week.
16. **59.21 TO UPDATE ON SPEED SIGN AND GRANT APPLICATION**  
Council RESOLVED for the Clerk to order the SID as soon as Grant funding has cleared into the bank.
17. **60.21 TO UPDATE AND RESOLVE ON COVID 19 & REGULATIONS**  
The PFC risk assessment will be updated and sent to Council prior to football recommencing when restrictions are lifted.  
The Gym equipment at the Glebe field will be reinstated on lifting of restrictions.  
Face to face Council meetings may return in May, with this in mind Council are looking into holding meetings at the village hall to comply with covid protocol on size and space.
18. **61.21 TO REVIEW THE AGREEMENT WITH PLAYING FIELD COMMITTEE AND RESOLVE ACCORDINGLY**  
No changes to be made at present.
19. **62.21 TO APPOINT A PERSONNEL PANEL AND ADOPT TERMS OF REFERENCE**  
Council Resolved to adopt the Terms of Reference as put before them.  
It was proposed the Cllr Bowser, Gangel and Jackson-Parker make up the panel, this was seconded and RESOLVED.
20. **63.21 TO ADOPT NEW POLICIES:** Circulated
- Social Media
  - Communications
  - Equal Opportunities
  - Sickness Absence

- Expenses
- Disciplinary
- Grievance

Council RESOLVED to adopt the above policies as put before them.

**21. 64.21 HIGHWAYS & FOOTWAYS**

**a. Update on outstanding matters.**

Cllr Magnus informed those present of her recent meeting with County Cllr Coupland (Highways) and Mr John Wise from Lincolnshire Road Safety Partnership (LRSP).

Following this meeting the following are being/have been carried out:

Archer speed survey Station Rd Tydd Gote

An Archer speed survey on A1101 near Common Way

(the above will give data enabling consideration and suitability of enforcement options for the LRSP. Data will be passed to LCC for consideration in the requested speed limit reduction requested by the Parish Council.

The overgrown trees and hedges at the common pit, junction of A1101 and Common Way are to be cut back.

More Speed signs are to be placed in Tydd St Mary.

**b. To report any new matters.**

Temporary restrictions are put on Web site.

Parishioner request for a footway in Lowgate was discussed, Cllr Coupland to look into this and report back to Council.

The Wombles rubbish collection scheme was discussed, Cllr Bowser to ask if school wish to become involved at the next Governors meeting. Council to approach Village shop as they have organised rubbish collections in the past. Put on Noticeboards and Web site.

Fly tipping within the Parish was discussed.

**22. 65.21 DATE OF NEXT COUNCIL MEETING: Thursday 1<sup>st</sup> April 2021  
at 7pm on the Zoom platform**

**23. 66.21 To Resolve for the council to move into closed session in accordance with the Public Bodies (admissions to meetings) Act 1960 to discuss the following matters.  
Council RESOLVED to go into closed session.**

**Members of the public left the meeting at 9.07pm**

**24. 67.21 TO RESOLVE ON ADMINISTRATION AND STAFFING MATTERS**

Confidential minutes on Allotments & Administration issues.

There being no further business to transact the meeting closed at 10.10pm

Signed  
Chairman

Date

